# **CIMB** NIAGA

# Pay & Transfer

**Manage Beneficiary** 

**TUTORIALOCTOBIZ2024** 

# Aksi dan Kolaborasi

**KEJAR MIMPI** 

# **Pay & Transfer – Manage Beneficiary**

Manage Beneficiary adalah modul yang digunakan untuk mengelola

(membuat, mengedit, menghapus) penerima favorit





# Transfer to Own Account Website Version

LIVE

**EPICC** 

LIFE

AN

**TUTORIALOCTOBIZ2024** 

**KEJAR MIMPI** 

- 1. Add
  - Other CIMB Niaga Account
  - O BI-FAST
  - RTGS
- 2. Modify
- 3. Delete
- 4. Payment Saved Beneficiary
- 5. Payment Save As Beneficiary
- 6. Approval



Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (create, edit, delete) beneficiary

Langkah 1. [1] [Maker] Mengakses halaman Login, login sebagai Maker dengan mengisi Company ID & User ID > [2] Klik tombol Next



Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (create, edit, delete) beneficiary

Langkah 2. [1] [Maker] Isi Password > [2] Klik tombol Proceed



Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (create, edit, delete) beneficiary

Langkah 3. [Maker] Pada menu di samping, [1] Arahkan kursor ke Services > Klik Manage Beneficiary untuk bernavigasi ke halaman Manage Beneficiary's Inquiry & Listing > [2] Klik Add



Man	age Beneficiary > Inqui	iry and Listing				
earch						
Ben	eficiary Nickname			Beneficiary Name		
Ent	er			Enter		
Pro	duct Group					
Sel	ect		*			
						Search
isting	1					
_			_			
	Beneficiary Nickname 💲	Beneficiary Name 💲		Product Group		Transaction Type
	01	01		PRODUCT GROUP 1		B)-FAST
	121222222222222	KH30000X AD306		PRODUCT GROUP 1		Transfer to Other CIMB Account
	BeneNickname03	BeneName03 IT		PRODUCT GROUP 1		In House Transfer to 3rd Party Account BI-FAST
	BeneNickname44	Test IH3P-44		PRODUCT GROUP 1		In House Transfer to 3rd Party Account BI-FAST
	BeneNickname66	BeneName66 IT		PRODUCT GROUP 1		In House Transfer to 3rd Party Account BI-FAST RTGS
	BIFAST Mobile 1	STELLA		PRODUCT GROUP 1		BI-FAST
	BIFAST Mobile 2	RHAS ADIBA		PRODUCT GROUP 1		BI-FAST
	BN_IAR19	BNTestIAR12		PRODUCT GROUP 2 PRODUCT GROUP 3		In House Transfer to 3rd Party Account BI-FAST
	BN_IAR1912	BN_JAR191299		PRODUCT GROUP 2 PRODUCT GROUP 3		In House Transfer to 3rd Party Account BI-FAST
	BN_Testing	BN191299		PRODUCT GROUP 9		In House Transfer to 3rd Party Account BI-FAST
			1 of	7 >		2
				Download	Delete	Add

Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (create, edit, delete) beneficiary

Langkah 4. [Maker] Pada halaman Add, [1] Lengkapi halaman mandatory di bagian Manage Beneficiary > [2] Klik Select

Langkah 5. [Maker] Pada pop up Transaction Product Group List, [1] Tandai kotak Transaction group(s) yang relevan > [2] Klik Select

Beneficia	ary Nickname		
sample	e nickname		
	Transaction Group 💲	Transaction Group Description	
	Transfer to Other Banks	Transfer to Other Banks	
	Transfer within CIMB Niaga	Transfer within CIMB Niaga	
	THE FACE		Select

8

Langkah 6. [Maker] [1] Tandai kotak Other CIMB Niaga Account

Ricky Wijaya	ricky@gmail.com
Status	
Activate	~
Product Group * Select	
Product Group *  Product Group	Product Group Description
Product Group * PG1	Product Group Description PRODUCT GROUP 1
Product Group * PG1 PG2	Product Group Description PRODUCT GROUP 1 PRODUCT GROUP 2
Product Group *  Poduct Group PG1 PG2 PG3	Product Group Description         PRODUCT GROUP 1         PRODUCT GROUP 2         PRODUCT GROUP 3

Langkah 6 (Cont'). [Maker] [1] Berdasarkan kotak yang dicek, kolom tambahan akan menyesuaikan> [2] Lengkapi kolom mandatory > [3] Klik Next

lanage beneficiary			
Beneficiary Nickname *		Email Address *	
sample nickname		sample@email.com	
Status			
Activate		~	
Transaction Group *			
Transaction Group		Transaction Group Description	
Transfer within CIMB Niaga		Transfer within CIMB Niaga	
Transfer to Other Banks		Transfer to Other Banks	
lect Transaction Type * 2 Other CIMB Niaga Account	BI-FAST	Trigs	
eneficiary Information			
Beneficiary Information			
Other CIMB Niaga Account			
Beneficiary Name *		Beneficiary Account Type *	
Enter		Select	~

Langkah 7. [Maker] [1] Pada halaman review detail, tinjau kembali detailnya dan Klik **Submit** 

Aanage Beneficiary			
······			
eneficiary Nickname		Email Address	
ickyTest123		ricky.a.wijaya@gmail.com	
tatus			
Activate			
Product Group		Product Group Description	
PG1		PRODUCT GROUP 1	
PG2		PRODUCT GROUP 2	
PG3		PRODUCT GROUP 3	
Selected Transaction Type			
In House Transfer to 3rd Party Account	BI-FAST No	RTGS	
105	110		
eneficiary Information			
Beneficiary Information		_	
Beneficiary Information	_	_	_
Beneficiary Information In House Transfer to 3rd Party Account			^
Beneficiary Information In House Transfer to 3rd Party Account Beneficiary Name	-	Beneficiary Account Type	^
Beneficiary Information In House Transfer to 3rd Party Account Beneficiary Name Ricky Wijaya		Beneficiary Account Type CIMB Niaga Account	^
Beneficiary Information In House Transfer to 3rd Party Account Beneficiary Name Ricky Wigas Beneficiary Account No.		Beneficiary Account Type CIMB Niaga Account	^
Beneficiary Information In House Transfer to 3rd Party Account Beneficiary Name Ricky Wijaya Beneficiary Account No. 800152204200		Beneficiary Account Type CIMB Niaga Account	^
Beneficiary Information In House Transfer to 3rd Party Account Beneficiary Name Ricky Wijaya Beneficiary Account No. 800152204200		Beneficiary Account Type CIMB Niaga Account	^
Beneficiary Information In House Transfer to 3rd Party Account Beneficiary Name Ricky Wijaya Beneficiary Account No. 800152204200		Beneficiary Account Type CIMB Niaga Account	Â

### Langkah 8 (Cont'). Halaman Acknowledgement akan muncul



- 1. Add
  - Other CIMB Niaga Account
  - O BI-FAST
  - RTGS
- 2. Modify
- 3. Delete
- 4. Payment Saved Beneficiary
- 5. Payment Save As Beneficiary
- 6. Approval



Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (create, edit, delete) beneficiary

Langkah 1: Login sebagai maker, tambahkan *beneficiary* pada modul *Manage Beneficiary* (silahkan merujuk ke Langkah 1 – Langkah 5 pada Add (IHT to 3<sup>rd</sup> Party Account)

Langkah 2. [Maker] [1] tandai kotak BI-FAST

nage Beneficiary		
leneficiary Nickname *		Email Address *
ample nickname2		sample@email.com
tatus		
Activate	~	
ansaction Group *		
ansaction Group * Select Transaction Group		Transaction Group Description
ansaction Group * Select Transaction Group fransfer to Other Banks		Transaction Group Description Transfer to Other Banks
ansaction Group * Select Transaction Group fransfer to Other Banks Transfer within CIMB Niaga		Transaction Group Description         Transfer to Other Banks         Transfer within CIMB Niaga
ansaction Group * Select Transaction Group Transfer to Other Banks Transfer within CIMB Niaga		Transaction Group Description Transfer to Other Banks Transfer within CIMB Niaga

Langkah 3. [Maker] [1] Berdasarkan kotak yang dicek, kolom tambahan akan menyesuaikan> [2] Lengkapi kolom mandatory > [3] Klik Next

BI-FAST	C RTGS	Other CIMB Niaga Account	
neficiary Information			
Beneficiary Information			
BI-FAST			^
Beneficiary Name *		Transfer Money Via *	
Bene name		Bank Account	~
Beneficiary Bank Name *		Beneficiary Account No. *	
HRDAIDJ1	Q	121213243454	
ALLO BANK INDONESIA		Only allow numbers (0-9) in Beneficiary Account	

Langkah 4. [Maker] [1] Pada halaman review detail, tinjau kembali detailnya dan Klik *Submit* 

anage Beneficiary				
neficiary Nickname		Email Address		
mple nickname2		sample@email.com		
tus				
tivate				
Transaction Group		Transaction Group Description	n	
Transfer to Other Banks		Transfer to Other Banks		
Transfer within CIMB Niaga		Transfer within CIMB Niaga		
Selected Transaction Type				
Other CIMB Niaga Account	BI-FAST		RTGS	
No	Yes		No	
neficiary Information				
Beneficiary Information				
BI-FAST				^
Beneficiary Name		Transfer Money Via		
Bene name		Bank Account		
Beneficiary Bank Name		Beneficiary Account No.		
ALLO BANK INDONESIA - HRDAIDJ1		121213243454		

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### Langkah 5. Halaman Acknowledgement akan muncul

Manage Beneficiary teneficiary Nichame ample nickname2			
teneficiary Nickname ample nickname2			
ample nickname2		Email Address	
		sample@email.com	
ictivate			
Transaction Group		Transaction Group Description	
Transfer to Other Banks		Transfer to Other Banks	
Selected Transaction Type			
Other CIMB Niega Account	<b>BL</b> FAST	RTGS	
No	Yes	No	
eneficiary Information Beneficiary Seformation			
85-FAST			^
Beneficiary Name		Transfer Money Via	
Bene name		Bank Account	
Beneficiary Bank Name ALLO BANK INDONESIA - HRDAIDJ1		Beneficiary Account No. 121213243454	
Jser Activities			
liter	Artholica	Date / Time	Remark
ZIMAUUSERI	Submit	04 Mar 2024 13:56:52 W18	

- 1. Add
  - IHT to 3<sup>rd</sup> Party Account
  - O BI-FAST
  - **RTGS**
- 2. Modify
- 3. Delete
- 4. Payment Saved Beneficiary
- 5. Payment Save As Beneficiary
- 6. Approval



Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (create, edit, delete) beneficiary

Langkah 1: Login sebagai maker, tambahkan *beneficiary* pada modul *Manage Beneficiary* (silahkan merujuk ke Langkah 1 – Langkah 5 pada Add (IHT to 3<sup>rd</sup> Party Account)

Langkah 2. [Maker] [1] tandai kotak RTGS

lanage Beneficiary		
Beneficiary Nickname *		Email Address *
sample nickname3		sample@email.com
Status		
Activate	~	
iransaction Group *		
Transaction Group	Tr	ansaction Group Description
Transfer within CIMB Niaga	Tr	ansfer within CIMB Niaga
Transfer to Other Banks	Tr	ansfer to Other Banks
elect Transaction Type *		

Langkah 3.[Maker] [1] Berdasarkan kotak yang dicek, kolom tambahan akan menyesuaikan> [2] Lengkapi kolom mandatory > [3] Klik Next

Beneficiary Information					
RTGS					
Beneficiary Name *		Beneficiary Bank Name *			
Yip Wan San		BANK DANAMON INDONESIA - BDI	NIDJA		~
Beneficiary Account No. *		Beneficiary Citizenship *			
112233445566		Indonesian		Foreign Citizenship	
Beneficiary Resident Status *		Beneficiary Type *			
Resident	Non Resident	Individual	Company	Government	
Beneficiary Address *		Beneficiary City / District *			
123		0100 - JAWA BARAT			~

Langkah 4. [Maker] [1] Pada halaman review detail, tinjau kembali detailnya dan Klik *Submit* 

eneficiary Nickname ample nickname3		Email Address	
ctivate			
Transaction Group		Transaction Group Description	
Transfer within CIMB Niaga		Transfer within CIMB Naga	
Transfer to Other Banks		Transfer to Other Banks	
Selected Transaction Type			
Other CIMB Niaga Account	BI-FAST No	RTGS Yes	
eneficiary Information			
eneficiary Information Beneficiary Information			
eneficiary Information Beneficiary Information			^
Beneficiary Information Resulting Softwarten RES Beneficiary Name	_	Bendficary Bank Name	^
eneficiary Information Reseffciery Information REG Beneficity Name Vip Van San	-	Bendicity Bank Name BANG DANAMON INDONESIA - BDINIDJA	^
Renefficiary Information Renefficiary Information Refis Beneficiary Name Yig Wan San Emerificiary Account No.	-	Bereficiary Bank Name BANK DANAMON INDONESIA - BDINIDJA Bereficiary Categorijo	^
ResetClary Information ResetClary Information REGS ResetClary Name Yip Wan Sam ResetClary Accesser No. 11223445566	-	Bendriciny Bank Name BANG DANAGON INDONESSIA - BDINIDJA Bendricany Citaenshp Indonesia	*
eneficiary Information Exercicity Information EXES Exercicity Name Yip Wan San Exercicity Name 11223445566 Exercicity State Exercity State Exercicity State Exercicity State Exe	-	Bendricary Bank Kame BANK DANAMO'S INDONESIA - BDINIDJA Bendricary Citectrito Indonesia Bendricary Type	^
Recefficiary Information Recefficiary Information Recefficiary Information Recefficiary Name Physical Receiver No. 112234445566 Beneficiary Account No. 112234445566 Beneficiary Receiver Status Receivert		Bendhary Bank Kann BANK DANAMO'N INDONESIA - BDINIDJA Bendhcary Cescellip Indonesian Bendhcary Type Individual	^
Reseficiary Information Reseficiary Information Reseficiary Information Reseficiary Adverse Reseficiary Adverse Reseficiary Adverse Reseficiary Reseficial Adverse Reseficial R		Benfolgy Bank Name BANK DANAMON INDONESIA - BOINIDJA Benfolgy Classifig Indonesian Benfolgy Type Indiddaal Benfolgy Cly/ Dana	*
averticiary Information  averticiary Information  averticiary Information  averticiary Atema beneficiary Account No.  11223445566  Beneficiary Address 123		Beneficary Bank Kanne BANK DANAMON INDONESIA - BDINIDJA Beneficary Categorijo Indonesian Beneficary Categorijo Indonesia Beneficary Cay / Datart 0100 - JAWA SARAT	^

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Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (create, edit, delete) beneficiary

### Langkah 5. Halaman Acknowledgement akan muncul



- 1. Add
- **2.** Modify
- 3. Delete
- 4. Payment Saved Beneficiary
- 5. Payment Save As Beneficiary
- 6. Approval

Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (*create, edit, delete*) beneficiary

Langkah 1. [Maker] Pada halaman Manage Beneficiary, [1] lihat *Beneficiary* yang ingin dipilih dan Klik **hyperlink** > [2] Pada halaman Manage Beneficiary Details Klik **Edit** 

nage Beneficiary > Inquiry	and Listing			Manage Beneficiary > Details				
h				Manage Beneficiary				
ereficary Niciname		Beneficary Name						
Inter		Enter		Beneficiary Nickname		Email Address		
ransaction Group				NEWIHT3PTRBLBENZ		testing@gmail.com		
elect		*		Status				
			Search	Transaction Group		Transaction Group Description		
ng				Transfer within CD/B		Transfer within CIMB		
] Beneficlary Nickname 🗘	Beneficiary Name	Transaction Group	Transaction Type	Folgsted Transaction Type				
FEN NAME		Transfer to Other Banks Transfer within CIMD	85 FAST RTGS Other CBMB Maga Account	Selected Transaction Type				
Neksha	Nsjdhx	Transfer within CDMB	Other CBMB Naga Account	Other CIMB Niaga Account Yes	BLFAST No		RTGS No	
NewdHT3PTBENE1	ZREORPTESTINTIPTREBI	Transfer within CDMB	Other CBMB Naga Account					
NEWIHT3PTRBLBE	ZKCORPTESTRBLINEWBEN2	Transfer within CIMB	Other CIMB Naga Account					
Testtttkkk	Dyrly	Transfer to Other Banks	B3-FAST					
Testtttueisjs	Along	Transfer to Other Banks	86-6x5T	Beneficiary Information				
TESTTXNGPRBL2	TESTBURASTTONG#P#BL1	Transfer to Other Banks	83-FAST					
TESTTXNGPRBLI3P1	TESTD/T3PTTRONGPREL1	Transfer within CIMB	Other CIMB Naga Account	Beneficiary Information				
ZKCORPTESTINGBEN2	2xCORPTESTING2	Transfer to Other Banks	81.FAST	Other CIMB Niaga Account				^
ZKCORPTESTMGBEN5	2KCORPTESTINGS	Transfer to Other Banks	83-FAGT	Beneficiary Name		Beneficiary Account Type		
				ZKCORPTESTRBLNEWBEN2		CIMB Niaga Account		
			Delete Add	Beneficiary Account No. 760937442500				
<b></b>				Back			Print Delete	Edit

Langkah 2. [Maker] [1] Edit bagian yang diinginkan, pastikan seluruh kolom mandatory terisi > [2] Klik next

Email Address *	
testing@gmail.com	
~	
Transaction Group Description	
Transfer within CIMB	
	^
Beneficiary Account Type *	
CIMB Niaga Account	~
	Envir Address *  Exerting@gmail.com

Langkah 3. [Maker] [1] Tinjau kembali perubahan pada halaman manage beneficiary dan Klik Submit

anage Beneficiary			
neficiary Nickname		Email Address	
WIHT3PTRBLBEN2		testing@gmail.com	
tus			
livate			
Transaction Group		Transaction Group Description	
Transfer within CIMB		Transfer within CIMB	
Selected Transaction Type			
Yes	BLFAST No	RTGS No	
eneficiary Information			
Beneficiary Information			
Other CIMB Niaga Account			^
		Beneficiary Account Type	
Beneficiary Name		CIMB Niaga Account	
Beneficiary Name ZKCORPTESTRBLNEWBEN3			
Beneficiary Name ZKCORPTESTRBLNEWBEN3 Beneficiary Account No. 760937442500			

Langkah 3 (Lanjutan). Halaman acknowledgment akan muncul jika modifikasi berhasil

This has been sent for app	roval		
Reference No.: 103240304000000991 ③ \$	ubmitted On : 04 Mar 2024 14:03:49 WIB		
anage Beneficiary			
neficiary Nickname WIHT3PTRBLBEN2		Email Address testing@gmail.com	
tus tivate			
Transaction Group		Transaction Group Description	
Transfer within CIMB		Transfer within CIMB	
Selected Transaction Type			
Other CIMB Niapa Account	85-FAST	RTGS	
Yes	No	No	
Yes ineficiary Information Securitizery Information	No	No	_
reeficiary Information Exercitizey Sofemation Other CAUB Nage Account	No	No	*
Yes Intelliciary Information Beneficiary Information Chier CDB Nage Access Intelliciary Services Control TRAINING CONTRACT	No	No Broadiary Account Type CIMI Maga Account	
Yes Intelficiary Information Enoticity Softmation Enoticity Softmation Enotic View Research E	Мо	No Beneficary Account Type CDMB Maga Account	*
Yes netificiary Information Exercicly Softwareter Other of Dill Neige Access Exercicly Network EXECUTION SERVICES Exercicly Course No. Teaching Access No. Teaching Ac	Мо	No Interface/Account COMB Ninge Account	
Ves inefficiary Information Exerciclary Information Chier Child Niega Acteurit Second States Accesses Execution (Second New York) Biodicary (Second New York)	No	No Broadfoory Account CIMB Ninga Account	
Yes neffclary Information Exendedry Information Color Cold Name Account Cold Cold Name Account Cold Cold Name Account Co	No	No Provincious Trajes CIME Minga Account	A Rest.
Ves inneficiary Information Beerklay Monution Over CMM Nigs Access Execution Nilling Access Exec	No Molecular Activities	No Bendriary Account CMIM Naiga Account	A. Reist

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- 1. Add
  - IHT to 3<sup>rd</sup> Party Account
  - BI-FAST
  - RTGS
- 2. Modify

### 3. Delete

- 4. Payment Saved Beneficiary
- 5. Payment Save As Beneficiary
- 6. Approval



Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (create, edit, delete) beneficiary

Langkah 1. [Maker] Pada halaman Manage Beneficiary, [1] lihat *Beneficiary* yang ingin dipilih dan Klik **hyperlink** > [2] Pada halaman Manage Beneficiary Details Klik **Delete** 

Manage Beneficiary > Inquiry and	l Listing			Manage Beneficiary > Details				
iearch				Manage Beneficiary				
Beneficiary Nickname		Beneficiary Name						
Enter		Enter		Beneficiary Nickname Testtttkkk		Email Address		
Transaction Group				Status				
Select		*		Activate				
			Search	Transaction Group		Transaction Group Description	Ŋ.	
				Transfer to Other Banks		Transfer to Other Banks		
isting								
Beneficiary Nickname 🗘	Beneficiary Name	Transaction Group	Transaction Type	Selected Transaction Type				
			0.657	Other CIMB Niaga Account	BI-FAST		RTGS	
EEN NAME		Transfer to Other Banks Transfer within CIMB	RTGS Other CIMB Nage Account	No	Yes		No	
Nekshx	Nsjdhx	Transfer within CIVII	Other CIMB Naga Account					
	2KCORPTESTINT3PTRLB1	Transfer within CIMB	Other CIMB Niaga Account					
NEWIHT3PTRBLBEN	ZKCORPTESTRELNEWBENZ	Transfer within CIMB	Other CIMB Niaga Account	Beneficiary Information				
Testtitkkk	Djøfy	Transfer to Other Banks	BI-FAST					
Testtttueisjs	Along	Transfer to Other Banks	81.#AST	Beneficiary Information	_	_		-
TESTTXNGPRBL2	TESTBIFASTDONGRPRBL1	Transfer to Other Banks	BI-FAST	BI-FAST				
TESTTXNGPRBLI3P1	TESTDHT3PTTRONGPREL1	Transfer within CIMB	Other CIMB Nage Account	Beneficiary Name Djvfy		Transfer Money Via No. Rekening Bank		
ZKCORPTESTMGBENZ	2KCORPTESTING2	Transfer to Other Banks	BI-#AST	Beneficiary Bank Name BANK CENTRAL ASIA SYARIAH - SYCAIDI1		Beneficiary Account No. 25286586568		
ZKCORPTESTMGBEN5	2KCORPTESTING5	Transfer to Other Banks	BI-FAST				2	
			Delete	Back			Pris	

Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (create, edit, delete) beneficiary

### Langkah 2. [Maker] [1] Pada pop up, klik Yes



Langkah 2 (Lanjutant'). Halaman *acknowledgment* akan muncul jika penghapusan berhasil

Reference No. : 103240304000000992	proval Submitted On : 01 Mar 2024 14:23:37 WIB		
Manage Beneficiary			
ieneficary Nickname esttitikkk satus setus		Email Address	
Transaction Group		Transaction Group Description	
Transfer to Other Banks		Transfer to Other Banks	
Selected Transaction Type			
Other CIMB Niaga Account No	BLFAST Yes	RTGS No	
Beneficiary Information			
Beneficiary Information			
B1-FAST			^
Beneficiary Name Djvfy		Transfer Money Via No. Rekening Bank	
Beneficiary Bank Name BANK CENTRAL ASIA SYARIAH - SYCAIDJ1		Beneficiary Account No. 25286586568	
Jser Activities			
Jser Activities	Activities	Date / Time	Remark

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- 1. Add
- 2. Modify
- 3. Delete
- 4. Payment Saved Beneficiary
- 5. Payment Save As Beneficiary
- 6. Approval

Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (create, edit, delete) beneficiary

Langkah 1. [Maker] Pada menu di samping, [1] Arahkan kursor ke Pay & Transfer > Pilih *Payment Mode* untuk bernavigasi to pada halaman entri data *Payment* > [2] Klik *Saved Beneficiary* 

Other CIMB Niaga Account

				Transaction Group	
				Transaction Group *	
Dashboard				Transfer within CIMB Niaga	v
Inquiry	Dashboard			Sender Details	
				From Account *	
Cheque Service	Portfolio Overvie	ew		703196574000-IDR BANGUN PERSADA SEKALI	٩
				Payment Date *	
C Account	Assets Liabilitie	S		04 Mar 2024	Ē
← Pay & Transfer	Domestic Transfer	In House Tran	sfer	Beneficiary Details	
Services				Account Type *	
		.+		CIMB Niaga Account	~
	÷ +	÷	÷-		
←' Reporting	BI-FASI RTGS	In House Transfer to Own Account	In House Transfer to Third Party	Transaction Details	
← Administration			k fi	Transaction Currency * Amount *	
				IDR - INDONESIA RUPIAH V Enter	

Transaction Group		Saved Templates	
Transation Group *			
Transfer within CIMB Niaga	~		
Sender Details			
From Account *		Payment Mode *	
703196574000-IDR BANGUN PERSADA SEKALI C	٦	Other CIMB Niaga Account	
Payment Dave * 🕚			
04 Mar 2024	•	Recurring transfer	
Beneficiary Details		Saved Beneficiary	2
Account Type *		Beneficiary Account No. *	
CIMB Niaga Account	~		
Transaction Details			
Transaction Currency * Amount *			
IDR - INDONESIA RUPIAH Y Enter			
Other Details			
Customer Reference No. 🔕		Other Payment Details	
Enter		Enter	
Payment Advice			
No Advice Simple Advice			
		Add Another Transaction Save as Draft Next	
			2

Langkah 2. [Maker] Pada Beneficiary Name Listing, [1] pilih beneficiary yang diinginkan > [2] Klik Load

Beneficiary Name Listing X						
Sear	rch By		Beneficiary Nickname			
	Beneficiary Nickname	Name	Enter			
				Search		
nefici	ary Listing					
	Beneficiary Nickname	Beneficiary Name 💲	Beneficiary Bank Name 💲	Beneficiary Account No. 💲		
С	Nekshx	Nsjdhx	CIMB Niaga	3131248764		
С	NewIHT3PTBENE1	ZKCORPTESTIHT3PTRLB1	CIMB Niaga	703196574000 1		
С	NEWIHT3PTRBLBEN2	ZKCORPTESTRBLNEWBEN2	CIMB Niaga	760937442500		
С	TESTTXNGPRBLI3P1	TESTIHT3PTTRXNGPRBL1	CIMB Niaga	703196574000		
				Cancel Load		

Langkah 3a. [Maker] [1] Isi Beneficiary Nickname di Search section > [2] Klik Search

Bi			Benefici	ary Na	ime Listing	×
	Sear	ch By Beneficiary Nickname	Name		Beneficiary Nickname DENNY	1
						Search 2
sfei	Benefici	ary Listing				^
ana		Beneficiary Nickname	Beneficiary Name 💲		Beneficiary Bank Name 💲	Beneficiary Account No. 💲
ce	0	DENNY_1	DENNY		CIMB Niaga	12223334445
ion	0	DENNY_S	DENNY SUVANTO		CIMB Niaga	345678901234
bort						Cancel
Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (create, edit, delete) beneficiary

#### Langkah 3b. [Maker] [1] Pilih 'Name' di kolom 'Search By' > [2] Masukkan nama di Search section > [3] Klik Search



Langkah 4. [Maker] [1] Beneficiary Details akan secara otomatis muncul di halaman entri Payment Data

Account Type *		Beneficiary Account No. *	
CIMB Niaga Account	•][	800000332500	
Beneficiary Name		Beneficiary Account Currency	
ANJAR ASMORO HERYANTO		IDR - INDONESIAN RUPIAH	~
ransaction Details			
Transaction Currency * Amount *			
IDR - INDONESIA RU 🗸 Enter			
ther Details			
Customer Reference No. <b>6</b>		Other Payment Details	
Enter		Enter	

- 1. Add
  - IHT to 3<sup>rd</sup> Party Account
  - BI-FAST
  - RTGS
- 2. Modify
- 3. Delete
- 4. Payment Saved Beneficiary
- 5. Payment Save As Beneficiary
- 6. Approval



Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (create, edit, delete) beneficiary

#### Langkah 1. [Maker] Pada menu di samping, [1] Arahkan kursor ke Pay & Transfer > Pilih *Payment Mode* yang diinginkan

			Other CIMB Niaga Account	
			Transaction Group	Save
			Transaction Group *	
			Transfer within CIMB Niaga	~
			Sender Details	
			From Account *	Payment Noda *
			703196574000-IDR BANGUN PERSADA SEKALI	Q. Other CIMB Niega Account
			Payment Date * 0	
Accounts	Transfer Within CIMB	Transfer to Other Banks	04 Mar 2024	Recurring transfer
				_
Pay & Transfer		t → t →	benenciary becans	20
	Book Transfer Book Transfer	BIFAST RTGS	Account Type *	Beneficiary Account No. *
= Services	to Own to 3rd Party		CIMB Niega Account	× 760937442500
			Reneficiary Narro	Beneficiary Account Currency
Reporting	99,9370			
			Transaction Details	
			Transaction Currency * Arrount *	
			IDR - INDONESIA RUPIAN V 210,020.00	
			Other Details	
			Customer Reference No.	Other Payment Details 🜒
			Enter	Enter
			Payment Advice	
			No Advice Simple Adv	ice
				Add Another Transaction Save as Draft

Langkah 2. [Maker] [1] Lengkapi kolom mandatory > [2] Klik Next

fransaction Group		Saved Templates
Transaction Group *		
Transfer within CIMB Niaga	*	
Sender Details		
From Account *		Payment Node *
703196574000-IDR BANGUN PERSADA SEKALI	۹	Other CIMB Niaga Account
Pagement Date * 🔴 04 Mar 2024	۵	Recurring transfer
Beneficiary Details		Saved Baneficiary
Account Type *		Bendiciary Acourt No. *
CIMB Niaga Account	~	760937442500
Beneficiary Name		Beneficiary Account Currency
TWUWWIX RTTRRTLM2XT UTPLLMUWU		TDR - INDONESIA RUPIAN 🗸
Transaction Details		
Transaction Currency * Amount *		
IDR - INDONESIA RUPIAH v 210,000.00		
Dther Details		
Customer Reference No.		Other Payment Details
Enter		Enter
Payment Advice		
No Advice Simple Advice		

#### Langkah 3. [Maker] [1] Tinjau kembali detailnya dan klik **Submit**

Transaction Group			
Transaction Group Transfer within CIMB Niaga			
Sender Details			
From Account IDR BANGUN PERSADA SEKALI - 703196 Payment Date 14 Mar 2024	574000	Payment Mode Other CIMB Niaga Account	
Beneficiary Details			
kccount Type IMB Niaga Account Jenefidary Name IWUWVMX RTTRRTLMZXT UTPLLMUW	u	Benefecary Account No. IDR 765937442500 Benefecary Account Currency IDR - INDONESIA RUPIAH	
Fransaction Details			
Fransaction Currency IDR - INDONESIA RUPIAH	Amount 210,000.00	Bank Charges IDR 0.00	
Other Details			
Lustomer Reference No.		Other Payment Details	

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Langkah 4. [Maker] [1] Pada halaman acknowledgement, Klik Save as Beneficiary

Reference No. : IIT240304000000003	③ Submitted On : 04 Mar 2024 14:27:43 WIB		
Transaction Group			
ransaction Group rransfer within CIMB Niaga			
ender Details			
rom Account DR BANGUN PERSADA SEKALI - 703196574000 Isyment Date 14 Mar 2024		Poyment Mode Other CIMB Niaga Account	
leneficiary Details			
ccount Type 1180 Niaga Account Lieneefscary Name WUWVMX RTTRRTLMZXT UTPLLMUWU		Beneficary Account No. IDR 760937442500 Beneficary Account Currency IDR - INDONESIA RUPLAH	
ransaction Details			
ransaction Currency DR - INDONESIA RUPIAH	Amount 210,000.00	Bank Charges IDR 0.00	
Other Details			
ustomer Reference No.		Other Payment Details -	

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Langkah 5. [Maker] Pada pop-up Save as Beneficiary, [1] Lengkapi Beneficiary Nickname > [2] Klik Submit

	Save As Beneficiary	
Beneficiary Name * TWUWVMX RTTRRTLMZXT UTPLLMUWU	Beneficiary Nickname * sab sample	
	Cancel	Submit
Account Type	Beneficiary Account No.	

Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (create, edit, delete) beneficiary

#### Langkah 5 (Lanjut'). [Maker] Pesan Acknowledgement akan tampil

Submitted for approval		$\checkmark$
Beneficiary Details		
Beneficiary Name TWUWVMX RTTRRTLMZXT UTPLLMUWU	Beneficiary Nickname sab sample	
		Dor

- 1. Add
- 2. Modify
- 3. Delete
- 4. Payment Saved Beneficiary
- 5. Payment Save As Beneficiary
- 6. Approval



Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (create, edit, delete) beneficiary

Langkah 1. [1] [Approver] Mengakses halaman Login, login sebagai Maker dengan mengisi Company ID & User ID > [2] Klik tombol Next



Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (create, edit, delete) beneficiary

#### Langkah 2. [1] [Approver] Isi Password > [2] Klik tombol Proceed



Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (create, edit, delete) beneficiary

Langkah 3. [CFO Approver] Pada menu di samping, [1] Arahkan kursor ke Inquiry > Klik Task List untuk bernavigasi ke halaman Task List Listing > [2] Cari task yang ingin di-approve, klik **hyperlink** 



Catatan: Approval hanya wajib untuk multiple Users, Simple Workflow

Task List				Viewing Mai	ntenance
1248 result(s)	Function All	← Filter by St	atus	~	Search
Product/Function  Action Type Your Reference No.	≎ Code ≎	Description 🗘	Status 🗘	Action	
Manage Beneficiary	ж.	MANAGE BENE	Pending Approval	Return	Reject Approve
Manage Benefician	${\bf v}_{i}$	AD BIFAST MOBIL	Pending Approval	Return	Reject Approve
Manage Beneficiary Create		AD BIFAST MOBILE	Pending Approval	Return	Reject Approve
Manage Beneficiary Create		benenicknk	Pending Approval	Return	Reject Approve
Manage Beneficiary Create		test41	Pending Approval	Return	Reject Approve
Manage Beneficiary Create		Ricky Wijaya	Pending Approval	Return	Reject
Manage Beneficiary Create		Ricky Wijaya	Draft		
Manage Beneficiary Create		Ricky Wijaya	Draft		
Manage Beneficiary Create		Ricky Wijaya	Pending Approval	Return	Reject Approve
Manage Beneficiary Create		Ricky Wijaya	Pending Approval	Return	Reject Approve
Manage Beneficiary Create		Ricky Wijaya	Pending Approval	Return	Reject Approve
Manage Beneficiary Create		Ricky Wijaya	Pending Approval	Return	Reject Approve
Manage Beneficiary Create		Ricky Wijaya	Pending Approval	Return	Reject Approve
Manage Beneficiary Create		Ricky Wijaya	Pending Approval	Return	Reject Approve
Manage Beneficiary Create		Ricky Wijaya	Pending Approval	Return	Reject Approve
		1 of 125 > Return Sel	lected Rejec	t Selected	Approve Selected

Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (create, edit, delete) beneficiary

Langkah 4. [CFO Approver] [1] Tinjau task details, Klik Approve > [2] Klik Yes

saction Status : Pending Approval					
n Dare er 2024 14:28:25 W/B		Activity Log	Beneficiary Name		Beneficiary Account
ge Beneficiary			TWUWVMX RTTRRTLMZXT UTPLLMU	JWU	CIMB Niaga Acco
any Nidmana Imgle	Email Address -		Beneficiary Account No. 760937442500		
2				• 🔨	
action Group	Transaction Group Description				
/ within CBMB Mage	Transfer within CIMB Noga		User Activities		
ted Transaction Type					
CINE Nogo Account BI FAST No	angs No		User	Approve	
			7KMALILISED1	Are you sure you want to approve this item?	
liciary Information				No Yes	
Riciary Information				2	
er CIMB Niege Account		^	Remarks		/
eficiery Name	Beneficary Account Type CIMB Niaga Account				
afficiery Account No.			Remarks		
2) THE 200			Enter		
Activities					
Activities	Date / Time	Bæmark			
ks					
995					
27					
sen 700 ohanesten		1			

Langkah 5 (Lanjutan'). Halaman Acknowledgement akan tampil



TUTORIALOCTOBIZ2024



# Transfer to Own Account Mobile Version

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**KEJAR MIMPI** 

Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (create, edit, delete) beneficiary

Langkah 1. [1] Login sebagai Maker > [2] Klik Tombol Password Login > [3] Masukan Password > [4] Klik Tombol Proceed



Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (create, edit, delete) beneficiary

Langkah 2. [Maker] [1] Klik More > [2] Pilih Manage Beneficiary



Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (create, edit, delete) beneficiary

Langkah 3. Halaman Listing akan muncul



- 1. Add (Transfer to other Banks/Transfer within CIMB)
  - Transfer to other Banks : BI-FAST
  - Transfer to other Banks : RTGS
  - Transfer within CIMB : Other CIMB Account
- 2. Modify
- 3. Delete

Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (create, edit, delete) beneficiary

#### Langkah 4. [Maker] [1] Klik Add new dari halaman listing> [2] Lengkapi details > [3] Klik Next



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Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (create, edit, delete) beneficiary

Langkah 5. [Maker] [1] Pilih Transaction Group (Transfer to Other banks) > [2] Klik Next > [3] Pilih BIFAST > [4] Lengkapi details > [5] Klik Done > [6] Klik Next



Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (create, edit, delete) beneficiary

Langkah 6. [Maker] Verifikasi detail pada halaman Confirmation > Klik Submit





Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (create, edit, delete) beneficiary

Langkah 7. [Maker] Halaman Acknowledgement Page akan muncul



- 1. Add (Transfer to Other Banks/Transfer within CIMB)
  - Transfer to other Banks : BI-FAST
  - Transfer to Other banks: RTGS
  - Transfer within CIMB : Other CIMB Niaga Account
- 2. Modify
- 3. Delete

Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (create, edit, delete) beneficiary

Langkah 4. [Maker] [1] Klik Add new dari halaman listing> [2] Lengkapi details > [3] Klik Next



Langkah 5. [*Maker*] [1] Pilih *Transaction Group* (**Transfer to Other Banks**) > [2] Klik *Next* > [3] Pilih **RTGS** > [4] Lengkapi *details* > [5] Klik *Done* > [6] Klik *Next* 



Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (create, edit, delete) beneficiary

Langkah 6. [Maker] Verifikasi detail pada halaman Confirmation > Klik Submit



1001100116

Save as draft Submit

Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (create, edit, delete) beneficiary

Langkah 7. [Maker] Halaman Acknowledgement Page akan muncul



Done

- 1. Add (Transfer to Other Banks/Transfer within CIMB)
  - Transfer to Other Banks : BI-FAST
  - Transfer to Other Banks : RTGS
  - Transfer within CIMB : Transfer to CIMB Niaga Account
- 2. Modify
- 3. Delete

Langkah 4. [Maker] [1] Klik Add new dari halaman listing> [2] Lengkapi details > [3] Klik Next



Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (create, edit, delete) beneficiary

Langkah 5. [Maker] [1] Pilih Product Group (In House Transfer) > [2] Klik Next > [3] Pilih Own CIMB Account > [4] Lengkapi details > [5] Klik Done > [6] Klik Next



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Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (create, edit, delete) beneficiary

Langkah 6. [Maker] Verifikasi detail pada halaman Confirmation > Klik Submit





Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (create, edit, delete) beneficiary

Langkah 7. [Maker] Halaman Acknowledgement Page akan muncul



Done

- 1. Add (Transfe to Other Banks/Transfer within CIMB)
  - Transfer to Other Banks : BI-FAST
  - Transfer to Other Banks : RTGS
  - Transfer within CIMB : Transfer to CIMB Niaga Account
- 2. Modify
- 3. Delete

Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (create, edit, delete) beneficiary

Langkah 1. [Maker] [1] Klik **More** > [2] Pilih **Manage Beneficiary** > [3] Pada halaman Manage Beneficiary Listing > [4] Klik pada salah satu catatan



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Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (create, edit, delete) beneficiary

Langkah 2. [Maker] [1] Verifikasi Details danTransaction Type Tab > [2] Klik salah satu catatan beneficiary > [3] Detail akan muncul > [4] Klik Edit



Catatan: Edit dapat dilakukan pada halaman beneficiary details / transaction type details

Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (create, edit, delete) beneficiary

### Langkah 3. [Maker] Modifikasi detail > Klik Next



Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (create, edit, delete) beneficiary

Langkah 4. [Maker] [1] Pilih Product Group > [2] Klik Next > [3] Pilih Account Details > [4] Klik Next > [5] Modifikasi detail beneficiary > [6] Klik Done > [7] Klik Next



Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (create, edit, delete) beneficiary

Langkah 5. [Maker] Verifikasi detail pada halaman Confirmation > Klik Submit



Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (create, edit, delete) beneficiary

Langkah 6. Halaman Acknowledgement Page akan muncul



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- 1. Add (Transfer to other Banks/Transfer within CIMB)
  - Transfer to other Banks : BI-FAST
  - Transfer to other Banks : RTGS
  - Transfer within CIMB : Transfer To CIMB Niaga Account
- 2. Modify
- 3. Delete

Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (create, edit, delete) beneficiary

Langkah 1. [Maker] [1] Klik More > [2] Pilih Manage Beneficiary > [3] Pada halaman Manage Beneficiary Listing > [4] Klik pada salah satu catatan



Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (create, edit, delete) beneficiary

Langkah 2. [Maker] [1] Verifikasi Details dan Transaction Type tab > [2] Klik Delete

Langkah 3. [Maker] [3] Klik Yes pada pop-up box





Menu : Services > Manage Beneficiary | Deskripsi: Fungsi ini adalah untuk mengatur (create, edit, delete) beneficiary

#### Langkah 4. Halaman Acknowledgement Page akan muncul

